



Shropshire Council
Legal and Democratic Services
Shirehall
Abbey Foregate
Shrewsbury
SY2 6ND

Date: 17th February 2020

Committee:
West Mercia Energy Joint Committee

Date: Tuesday, 25 February 2020

Time: 10.00 am

Venue: Shrewsbury Room, Shirehall, Abbey Foregate, Shrewsbury, Shropshire, SY2 6ND

You are requested to attend the above meeting.
The Agenda is attached

Claire Porter
Director of Legal and Democratic Services

Members of West Mercia Energy Joint Committee

<i>Herefordshire Council</i>	L Harvey G Davies
<i>Shropshire Council</i>	P Nutting (Chairman) R Macey
<i>Telford & Wrekin Council</i>	L Carter R Evans
<i>Worcestershire County Council</i>	J Smith A Hardman

Your Committee Officer is:

Emily Marshall Committee Officer

Tel: 01743 257717

Email: emily.marshall@shropshire.gov.uk

AGENDA

1 Election of Chairman

To elect a Chairman for the ensuing year.

2 Apologies for Absence

To receive apologies for absence.

3 Appointment of Vice-Chairman

To appoint a Vice-Chairman for the ensuing year.

4 Minutes (Pages 1 - 6)

To receive the minutes of the Joint Committee meeting held on 24th September 2019.

Copy attached marked 4.

5 Public Questions

To receive any question or petitions from the public, notice of which has been given in accordance with Procedure Rule 14. The deadline for this meeting is 10.00 a.m. on Friday, 21st February 2020.

6 Disclosable Pecuniary Interests

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

7 Supplier Contracts

The Director of West Mercia Energy will provide a verbal update in line with the West Mercia Energy Standing Orders.

8 External Audit Plan 2019/2020 (Pages 7 - 22)

Report of the External Auditor

Contact: Richard Percival (0121 212 4000)

9 External Audit - Informing the Audit Risk 2019/2020 (Pages 23 - 54)

Report of the External Auditor is attached, marked 9.

Contact: Richard Percival (0121 212 4000)

10 Internal Audit Performance Reports to February 2020 (Pages 55 - 92)

The reports of the Audit Services Manager.

Appendix 1 - Debtors

Appendix 2 - Finance

Appendix 3 – Corporate Governance

Appendix 4 – Procurement

Appendix 5 – IT

Contact: Ceri Pilawski (01743 257739)

11 Internal Audit Strategic Plan 2020/21 (Pages 93 - 96)

Report of the Audit Services Manager.

Contact: Ceri Pilawski (01743 257739)

12 Anti-Slavery and Human Trafficking Statement 2019/20 (Pages 97 - 100)

Report of the Director of West Mercia Energy.

Contact: Nigel Evans (0333101 4353)

13 Equality Policy (Pages 101 - 114)

Report of the Director of West Mercia Energy.

Contact: Nigel Evans (0333101 4353)

14 Transfer of the WMS Pension Liability (Pages 115 - 118)

Report of the Treasurer.

Contact: James Walton (01743 258915)

15 Risk Management Update (Pages 119 - 126)

Report of the Director of West Mercia Energy.

Contact: Nigel Evans (0333101 4353)

16 Minutes of the Flexible Energy Advisory Panel (Pages 127 - 136)

Report of the Director of West Mercia Energy.

Contact: Nigel Evans (0333101 4353)

17 Exclusion of Press and Public

To consider a resolution under Section 100 (A) of the Local Government Act 1972 that the proceedings in relation to the following items shall not be conducted in public on the grounds that they involve the likely disclosure of exempt information as defined by the provisions of Schedule 12A of the Act.

18 Exempt Minutes (Pages 137 - 140)

To approve the exempt Minutes of the meeting held on 24th September 2019.

Contact: Emily Marshall (01743 257717)

**19 Annual Business Plan and Budget 2020/21 including a Review of 2019/20
(Pages 141 - 178)**

Exempt report of the Director of West Mercia Energy.

Contact: Nigel Evans (0333101 4353)

20 Date of Next Meeting

The next meeting of the West Mercia Energy Joint Committee will be held on Tuesday, 29th September 2020 at 10.00 a.m. in the Shrewsbury Room, Shirehall.